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**Chair: M. Wardlaw, Vice Chair: A. Butters, Treasurer: A. Butters,
Secretary: J. Taylor.**

Committee: S. Wilkinson, L. Lauder, M. Butters, P. Mills and P. Ward

Minutes of the Royal Burgh of Pittenweem Community Council

Meeting held Thursday 14th March 2019 in the New Town Hall at 7pm.

Present: Margaret Wardlaw, Martin Butters, Anne Butters, Jim Taylor, Linda Lauder, Susan Wilkinson, Peter Mills, Gary McClure, Cllr John Docherty, Jackie Johnson (Minutes).

Apologies: Cllr Linda Holt, Cllr Bill Porteous, and P. Ward

Visitors: Nicola Thomson (West Braes Pool Project), Sam Wade (Library), Gillian Bell and Janice Christianson (Pittenweem Residents)

MW welcomed everyone to the meeting and thanked the visitors for attending.

New PCC Member: **JT** introduced Gary McClure as a new member for election to the Pittenweem Community Council. Paperwork was completed, Gary was proposed by **S. Wilkinson**, seconded by **L. Lauder** and joined us at the table. We are now only one short to make up a full committee.

West Braes Pool Project – **Nicola Thomson** explained that **FC**, via Cllr. **BP**, had told her that the committee of the West Braes Pool Project must approach the **PCC** to clarify whether or not the whole project is being developed on Common Good land; and this had to be done by a 31st March 2019 deadline.

JT said that only **FC** could answer that question. It was agreed that no one in the **PCC** could say it definitely was all **CG** land.

Cllr JD said that the plans are being looked at by **FC**, and it is most likely that it is all Common Good land. No previous communication had come from **Cllr BP** and he was not available to discuss his actual involvement.

NT said the Project also needed permission from **PCC** to go ahead.

MW and PM explained that whilst **PCC** supports the West Braes Pool Project it is not in a position to actually give permission. Also the **PCC** would need a full picture in terms of what it is supporting.

NT replied that the “Pool” plans has not changed since the presentation made to the Community Council in 2018 and that if they did not get our support in writing by the 31st March they would lose out on funding.

It was pointed out to **NT** that only two of the previous **CC** committee that sat through that presentation are still members, the rest of the committee are new and unaware of the full information.

Two drawings of the plans were passed around the meeting. **MW** suggested a meeting should have been arranged earlier and that **NT should** attend **PCC** meetings on a regular basis to give an update on what progress is being made and should notify us of any project they undertake if they want our backing in the future.

Any questions?

LL: How will the necessary machinery get down to the pool?

NT reply: Skerries already there!

JT: Is there now access for Emergency Services?

NT reply: Zigzag path down can be used and possibly a jetty will be put in for the Lifeboat.

MW: What about the skate park?

NT reply: **FC** says there is £30,000 set aside for this project but we have not had time to do any work on this as yet.

PM: What about the lease and insurance?

NT reply: Nothing from **FC** regarding lease; this is being chased by **Cllr BP**.

Insurance can't be sorted without a lease so going round in circles. With regard to planning it seems that the pool is owned by **FC** not the Crown and as our intention is to enhance what is already there, planning permission may not be required. Lease and insurance are sticking points.

NT mentioned again that if they did not have a copy of this month's minutes to submit before the 31st March they would be losing out on a substantial sum of funding monies. It was pointed out to her that the minutes can only be made public when passed by the **CC** at the next meeting monthly

ACTION: Cllr JD agreed to chase the lease and suggested NT speak to him outside of this meeting so he can assist in moving matters forward.

Sensory Garden: **NT** said they already have £10,000 of funding for this project but again are having difficulties with the lease.

JT said the **PCC** have not been shown plans of this latest project so we cannot pass comment on it, and asked if **WB Project** intended having the area closed off to allow charging (for entry).

NT reply - No. **JT**- Then why is a lease required on land open to the public?

NT reply- **FC** said we had to have one to manage the area.

NT then said that the **WB Project** is concentrating just on the swimming pool at the moment in order to meet that 31st March deadline.

MW asked for a vote on the questions asked by email prior to this meeting:

1) Can you confirm that the West Braes (Pool project/Sensory Garden project) is on Common Good Land?

Agreed answer: Pittenweem Community Council's understanding is that it is possible that the land for this project is Common Good, but that only **FC** can say for sure, 6 **PCC** members voted yes, 2 **PCC** members abstained from this vote.

2) Can you all agree for the work to go ahead?

Agreed answer: Pittenweem Community Council will support the West Braes Pool Project, voting unanimous.

3) Can this be recorded in the minutes from the meeting on 14th March 2019?

Agreed answer: yes – we already explained that they would not be published for a month.

Road leading to West Braes Car Park: Gillian Bell expressed her concern with regards to safety on this very narrow road with no pavement, poor visibility and no speed restrictions other than 20 MPH. Speed bumps or a 5 MPH speed limit is needed.

It was also pointed out that this would be the main access for all working machinery for the West Braes Pool upgrade.

ACTION: Cllr JD to follow up.

Passing of February 14th Minutes:

Proposed: S. Wilkinson **Seconded:** L. Lauder

MW said that in future Councillors reports would be at the start of the meeting. This would make an allowance for those Councillors who have to attend two meetings on the same night when they leave early.

Cllr John Docherty Report

Recycling Bins: **FC** looking into putting waste bins at either end of High Street.

Cemetery Gates: **FC** is happy for a **PCC** member to paint the gates but will require proof that **the person** is a professional painter.

Hogweed: **FC** has said situation is not bad enough to require removal.

Matters Arising from Minutes of 14/02/2019

Dr Day: **ACTION:** **SW** to ask the First Responders if Dr Day has contacted them.

Play Parks: discussed: monies available for upgrades/repairs given by Kevin O'Kane at ENF meeting differed from those presented to PCC earlier by Alan Bissett. NT now stating a different amount again was discussed with the West Braes Project team. **ACTION:** Secretary to question Alan Bissett on this.

Cllr JD said there was a person who has taken on the job of encouraging CC's to include young people into helping with fund raise and planning improvements to play parks and skate parks. It was agreed that it would be beneficial for NT and **MW** to meet with this person to find out what they needed to know to work together as a group, and who to contact regarding funding etc.

ST ANDREWS OOHS: **PM** reported that public opinion is very much against closing services which would only worsen inequality of health care services across Fife. Peter Lomas of Balmullo **CC** has sent an e-mail objecting to closure and asking for support from other CCs.

ACTION: Secretary to email BCC supporting them.

Social Media Policy: **SW** said that lots of businesses give access to WiFi so no reason not to have it in the hall as security does not have to be an issue.

MW pointed out that the **NTH** committee already have Wifi in their office building which reaches across to the main hall. **PM** actually tried it on his mobile phone and received a good signal. **MW** suggested we discussed this again at a later date.

Road Signs: **PCC** met on 12th March to draw up a list of road signs required. Sam Wade represented the Library and Sophie Latinis represented local businesses. A lengthy debate was held and most streets within Pittenweem were covered. **ACTION:** **MW** to circulate the road sign

document discussed at the 12th March meeting

During discussions tonight a member of the public expressed concerns about suggested changes to the one-way traffic on Marygate. **MW** had suggested going back to the two-way flow. **PM** said the suggestion was to reverse the flow of traffic to bring more visitors to the High Street, not to reintroduce two-way traffic. It was agreed to invite Tony McCray from **FC** to the **PCC** meeting in April to advise. **ACTION:** **Cllr JD to speak with T. McCray.**

Grit Bins: **MB** reported that 2 more have appeared so there are now 14.

Road Repairs: South Loan and Back Gate have now been repaired.

Cllr JD suggested that people should take photos of any potholes they come across and send them in to **FC**. and to Councillors.

Church Tower: It is costing £1,700 per month for scaffolding. **MW** said she had just received some information regarding the previous tower leaseholder and she would report back to **PCC** at next meeting.

Common Good: Scaffolding costs were being taken from the Fund but are now been paid from another source. A review shows £7,601 of funds should have been available to be allocated to two applicants turned down in 2018/19. There was a discussion on £5,000 held by **FC** from 2014 believed to be for play area improvements that did not get full funding and so was cancelled. Monies allocated to a project that does not go ahead should go back into the fund for re allocation. Monies not applied for by the end of the financial year are transferred into a holding account. It was thought this needed explained.

ACTION: SW to contact Janice Laird

Police Report: **JT** read out changes regarding our local police staffing. Our Community Policewoman has moved to a new role. Nothing else to report.

Minute Secretary's Report: **JJ** asked **PCC** members to make it clear who they are speaking about if the person referenced is not a **PCC** member. Also that there is clarity regarding which agenda item is being dealt with and any actions arising from the discussion.

Secretary's Report:

- 1) We are still waiting for a reply from Fife Museums regarding the whereabouts of the Provost's Chain of Office.
- 2) Cllr Holt has forwarded more "contact name" charts.
- 3) The PCC insurance renewal documents have been returned with "resilience work" added in risks section.
It was asked if the Admin Grant paid for this. No - FC pay block insurance.
- 4) A fair number of FC mails were forwarded, very few of which needed any action. Some presentations could not be opened by some members.
- 5) We have been notified of a **Fife Coastal Path Beach Spring Clean** program. Should we take an active part? **PM** thought this was a useful initiative.
MW asked if the **PCC** committee wanted to take on the responsibility of arranging it. Unanimous - **No**.
- 6) We have been sent an invitation by St Monans CC to attend a function on 15th March to remember William Easton. He was born in **South Loan Pittenweem** and became famed for his black and white photography. There is to be an exhibition of his work and a presentation on the **Easton Family History** at the St Monans Heritage Centre. Later there is to be a ceremony in the St Monans churchyard to dedicate a gravestone followed by a short service at the War Memorial where two sons are named. **JT** is to attend the ceremony in churchyard and at War Memorial on behalf of PCC.

7) JT then asked if the **East Neuk Emergency Plan** and **East Neuk Resilience** were one and the same since a number of e-mails have been received from both giving the same information and asking the same questions. MW suggested that the first was the more local version of the larger Resilience scheme.

East Neuk Resilience: SW at this point reported a mail from Elizabeth Riches. MW said we have already discussed what it asked and allocated three people from the committee to represent the PCC.

ACTION: SW to invite E. Riches to the April PCC meeting.

Planning Applications: 16 planning notices received in month, one new and eight approved/agreed.

GM asked if approval should have been given for a car vac that has been put in at the Pittenweem petrol station. **PCC** thought not. **Cllr JD** said Environmental Health should be informed if there is any noise pollution.

Treasurers Report: **AB said** there is £1,497.42 in the account.

PCFRC: **MW** reported she has to still to hear from her contact regarding the removal of faulty Fairy lights from trees in the High Street. JT and Jim Bett part repaired them before Christmas so that we would have some display. Ideally they will be working for the Arts Festival. Once again she reminded **JT** that the account had not been submitted for repairs to date.

Cycle Path subcommittee rules and update: **PM** said that whilst there are many positives to the project there is a lack of FC co-ordination of all the groups involved. Co-ordination through **FC** is being considering and should help with this, particularly as a lot of funding is available and **FC** is the enabler. It had been discussed at the closed meeting on 12th March that an objection would be submitted to the Anstruther Cycle Path Committee, asking for the planned route to Pittenweem be halted until further discussion are held. The aim is to complete the cycle path by the end of 2019.

The major issue for **PCC** is where the Anstruther Cycle group has decided to terminate the cycle path in Pittenweem. **SW** expressed serious concerns about a cycle route using this very busy dangerous piece of main road. The **PCC** agreed and **JT** proposed that a letter is sent saying that whilst the **PCC** supports the overall project they object to the currant proposal for the Pittenweem part of the route, suggesting the cycleway is routed north of the fields and not along the main road.

ACTION: **PM** is to draft a letter to the Cycle Path Committee for the **PCC** Secretary to forward.

East Neuk Forum Meeting 27th Feb: **MW** reported that she had received a letter of thanks sent to the Community Council.

AOB:

MW expressed concern that the letter from **Neil Murray**, received on 3-02-2019 asking where **FC** was holding items listed as belonging to Pittenweem Common Good, had not yet been answered.

ACTION: JT to send a response saying it is still being looked into.

Letters from Captain Bowman regarding War Memorial and Flagpoles.

ACTION: MW to make photocopies for next meeting.

Harbour Area Defibrillator: First Responders have asked if **PPC** has any view as to where one should be sited. It needs to be out of sun and should therefore be on a North-facing wall. Beside the toilet was considered as too enclosed, a good place would be beside the telephone box. **SW** said there was an enclosed box type that may be suitable for that location.

McGee Painting of Fishing Lass: the painting in the Scottish Fisheries Museum, gifted by C.A. Muir and son to Pittenweem Common Good, needs a label to show that.

Meeting finished at 9-45pm

Next Meeting: Thursday 11th April 6.45pm for a 7pm start.

Abbreviations: **MW**- Margaret Wardlaw, **SW**-Susan Wilkinson, **LL**- Linda Lauder, **AB**-Anne Butters, **MB**-Martin Butters, **PM**- Peter Mills, **JT**- Jim Taylor, **GM**-Gary McClure, **JJ** – Jackie Johnson.

Cllr JD-Cllr John Docherty, **Cllr LH**- Cllr Linda Holt, **Cllr BP**-Cllr Bill Porteous, **FC**- Fife Council, **CC**- Community Council, **PCCFRC**- Pittenweem Community Council Fund Raising Committee. **PNTH**-Pittenweem New Town Hall.

ENF – East Neuk Forum, **OOHS** – Hospital Out of hours.

NT-Nicola Thomson, **WBP**- West Braes Project.