



The Royal Burgh of Pittenweem and District Community Council

Chair: K Brereton, Vice Chair: B Whittome, Secretary: K Horsburgh, Treasurer: D Stutchfield

Website: www.aboutpittenweem.org.uk

Minutes of meeting held on 14th October 2013 in Pittenweem Town Hall

Opening of Meeting

The Chair called the meeting to order at 7pm and welcomed all present.

Present

Community Council: K Brereton, B Whittome, K Horsburgh, H MacGregor,
M Wardlaw, J Taylor, JK Querido, D Stutchfield

Fife Council: Cllrs D MacGregor and J Docherty

Members of the public: Two

Apologies: Cllr Riches, B Hughes

Approval of Minutes

Proposed: H MacGregor **Seconded:** M Wardlaw

As Helen Coggle was present and representing Pittenweem in Bloom, KB invited Helen to give an update which is summarised as follows:

- 70 Bikes participated in the Pittenweem in Bloom initiative
- Pittenweem won the prestigious Judges Award which with a Gold for Recycling. As this award is not always given, this is seen as a credible achievement.
- A Silver Award was won for Beautiful Fife and in light of reduced funding this year, this is also being seen as a credible achievement.
- Various discussions ensued which was left at this stage for KH to approach Ian Barbour for a greater share of plants for 2014.

KB wanted to record our congratulations for the foregoing achievements by all who took part.

Matters Arising

- Unanimously agreed to display 'tell me Scotland Portal' on our website. DS has this in hand
- KH requested that Elizabeth Smith send us a laminated poster if she wished it exhibited on our community notice board
- Council unanimously approved email exchanges between all Councillors to issue a reference for The Larachmhor for their meeting with the Licencing Board. KB fed back that the Larachmhor has retained its licence at the meeting earlier today.
- Citizens Award paper handed out by BW. This to be an Agenda item next month.
- KH to refer back to Matthew Price on concerns on his Pittenweem Conservation Area Appraisal paper. KH has actioned

- KH to pursue the possibility of getting our benches painted via the Community payback program. KB has actioned and we are awaiting an update
- JT to pursue repair of the notice board with Peter Bowman. Looking to commence with the left one and get costs as the work progresses. JT has actioned and Council unanimously agreed progressive charging for work done to carry out the repairs
- Provisioning of Grit Bins continues. KH in liaison with Fife Council and will submit request for additional bin placements to be considered. KH has actioned
- JKQ advised he is awaiting feedback regarding defibrillator universal signage
- JKQ advised that defibrillator awareness sessions have been arranged. Probable date is 12th November for two sessions at 14.00hrs and 18.00hrs, venue will be Art at 47. Adverts to go in local press, flier to go in community notice board and on website
- Coronation benches have been repaired and BW has thanked Mrs Jarron. KH to write to Mrs Jarron re wording of a potential brass plaque to record their repair.

Pittenweem Arts Festival Liaison Group

Feedback from the last Liaison Group Meeting which included a wash-up from the actual festival is:

- Traffic still a problem on Charles Street. Looking to learn from this and consider making it a no parking zone on both sides of the road over both weekends next year.
- Concerns about Policing as those on duty were brought in from other areas and didn't have local knowledge (KB to invite Police to next PCC Meeting)
- No Police attendance at PAFLG Meeting which was disappointing
- Issues re incidents at Cemetery were discussed. PAFLG were both shocked and amazed and are looking to contact the complainants and take cognisance of this negative feedback for 2014.
- Stuart Goodfellow of Fife Council to look into complaints re pavement obstructions (tables, chairs, A advertising boards) during the festival

Councillors' report

- DM made us aware of a need to embark on a consultation process about savings and ways of saving money to be undertaken by the Labour Administration
- KH asked about an update of repairs to the breakwater. DM to chase Murray Scott for an update for us but advised that funding of approaching £2.6mm is required to rectify the damage

Planning Issues

JT advised nothing to report from the Crystal Server Report this month. Other Planning issues included:

- Council unanimously agreed to the revised 'no parking' plans for the entrance to University Avenue off Viewforth Place. KH to confirm our approval but in doing so highlight the deteriorating condition of the road surface
- DM to chase up missing street signs in Viewforth Place/James Street
- KH to refer back to Matthew Price on concerns on his Pittenweem Conservation Area Appraisal paper. KH has actioned and advises that the Pittenweem Conservation Area Appraisal had been accepted by Fife Council. DM confirmed and reiterated that this was seen as a high level report to be used as a point of reference and not policy
- DM to chase up Planning Dept. regarding responding to outstanding correspondence

Treasurer's report

DS gave his updates as follows:

- Current funds: £797.97 including 9p interest received.
- Outstanding cheques to be presented are for the PCC Poppy Wreath and rental of New Town Hall.
- DS confirmed signatories for the two new bank accounts are any two from the following:
 - Main Bank Account: DS, KH, KB
 - Fund Raising Committee Account: DS, KH, MW

DS attended the Joint CC Forum and updated that the main issue being pursued is the need for a better Broadband Service for the East Neuk. This would include addressing issues of old copper wires, upgrading the Exchange in Anstruther etc.

Secretary's report

KH updated as follows:

- Submission made to Fife Council to increase number of Grit Bins in Pittenweem
- Unanimous acceptance of addendum to Constitution regarding filling casual vacancies

Pittenweem Community Fund Raising Committee

MW updated:

- Circa £1537 held in funds at present
- £1000 have now been donated since the PFRC started earlier this year
- Upcoming Car Boot Sale fully booked
- Uptake for Cookery Demo is slow. Wilsons Fishmerchants will donate the fish for this event.
- A change of projectionist has been arranged for the next film show which is Skyfall on 02/11
- East Neuk Tourist Association will advertise events for 2014

DS gave a vote of thanks for the efforts of the PRFC team to date which was seconded by KB

Common Good Fund

KH updated as follows:

- Following a request by the The National Trust for Kellie Castle (a property outside our Burgh boundary) to fund repairs to a garden wall and docot, the council unanimously confirmed its stance of objecting to this request. A similar request and stance is being taken by StMonans. The amount requested was £3250 between the two Funds. KH has already sent in our objections.
- Grant for £5k in course for Play Park Equipment
- Now received copies of five of the last six years Account and am awaiting the latest set
- List of Moveable Artefacts requested
- List of Heritable Property with deeds requested
- KH to enquire about moneys being charged for giving public access to the Church Steeple which is a Common Good Fund Property as well as raising Health and Safety issues. Sight of the current lease has been requested

AOCB

- KH to refer back to Fife Council re Traffic Management issues with request to consider a 20 mph limit through the Burgh
- DM to chase up missing street signs in Viewforth Place/James Street
- MW highlighted the continuing 'dog fouling concerns'. BW to invite Roddy McCafferty to the next PCC Meeting so this can be debated etc
- KB advised that as he will be on holiday on Armistice Sunday that he won't be available to lay the PCC Wreath. Accordingly the Vice Chair BW will undertake this duty
- KH raised concerns re deteriorating state of New Cemetery as regards exposure of foundations of headstones, erosion of pathways eating into grassed areas and undulating surfaces. KH to raise with Ian Barbour at Fife Council

Close of meeting

The meeting was closed at 21.30

The date of the next meeting was set for 11th November 2013.

K Horsburgh

Secretary



The Royal Burgh of Pittenweem and District Community Council

Chair: K Brereton, Vice Chair: B Whittome, Secretary: K Horsburgh, Treasurer: D Stutchfield

Website: www.aboutpittenweem.org.uk

Minutes of meeting held on 14th October 2013 in Pittenweem Town Hall

Opening of Meeting

The Chair called the meeting to order at 7pm and welcomed all present.

Present

Community Council: K Brereton, B Whittome, K Horsburgh, H MacGregor,
M Wardlaw, J Taylor, JK Querido, D Stutchfield

Fife Council: Cllrs D MacGregor and J Docherty

Members of the public: Two

Apologies: Cllr Riches, B Hughes

Approval of Minutes

Proposed: H MacGregor **Seconded:** M Wardlaw

As Helen Coggle was present and representing Pittenweem in Bloom, KB invited Helen to give an update which is summarised as follows:

- 70 Bikes participated in the Pittenweem in Bloom initiative
- Pittenweem won the prestigious Judges Award which with a Gold for Recycling. As this award is not always given, this is seen as a credible achievement.
- A Silver Award was won for Beautiful Fife and in light of reduced funding this year, this is also being seen as a credible achievement.
- Various discussions ensued which was left at this stage for KH to approach Iain Barbour for a greater share of plants for 2014.

KB wanted to record our congratulations for the foregoing achievements by all who took part.

Matters Arising

- Unanimously agreed to display 'tell me Scotland Portal' on our website. DS has this in hand
- KH requested that Elizabeth Smith send us a laminated poster if she wished it exhibited on our community notice board
- Council unanimously approved email exchanges between all Councillors to issue a reference for The Larachmhor for their meeting with the Licencing Board. KB fed back that the Larachmhor has retained its licence at the meeting earlier today.
- Citizens Award paper handed out by BW. This to be an Agenda item next month.
- KH to refer back to Matthew Price on concerns on his Pittenweem Conservation Area Appraisal paper. KH has actioned

- KH to pursue the possibility of getting our benches painted via the Community payback program. KB has actioned and we are awaiting an update
- JT to pursue repair of the notice board with Peter Bowman. Looking to commence with the left one and get costs as the work progresses. JT has actioned and Council unanimously agreed progressive charging for work done to carry out the repairs
- Provisioning of Grit Bins continues. KH in liaison with Fife Council and will submit request for additional bin placements to be considered. KH has actioned
- JKQ advised he is awaiting feedback regarding defibrillator universal signage
- JKQ advised that defibrillator awareness sessions have been arranged. Probable date is 12th November for two sessions at 14.00hrs and 18.00hrs, venue will be Art at 47. Adverts to go in local press, flier to go in community notice board and on website
- Coronation benches have been repaired and BW has thanked Mrs Jarron. KH to write to Mrs Jarron re wording of a potential brass plaque to record their repair.

Pittenweem Arts Festival Liaison Group

Feedback from the last Liaison Group Meeting which included a wash-up from the actual festival is:

- Traffic still a problem on Charles Street. Looking to learn from this and consider making it a no parking zone on both sides of the road over both weekends next year.
- Concerns about Policing as those on duty were brought in from other areas and didn't have local knowledge (KB to invite Police to next PCC Meeting)
- No Police attendance at PAFLG Meeting which was disappointing
- Issues re incidents at Cemetery were discussed. PAFLG were both shocked and amazed and are looking to contact the complainants and take cognisance of this negative feedback for 2014.
- Stuart Goodfellow of Fife Council to look into complaints re pavement obstructions (tables, chairs, A advertising boards) during the festival

Councillors' report

- DM made us aware of a need to embark on a consultation process about savings and ways of saving money to be undertaken by the Labour Administration
- KH asked about an update of repairs to the breakwater. DM to chase Murray Scott for an update for us but advised that funding of approaching £2.6mm is required to rectify the damage

Planning Issues

JT advised nothing to report from the Crystal Server Report this month. Other Planning issues included:

- Council unanimously agreed to the revised 'no parking' plans for the entrance to University Avenue off Viewforth Place. KH to confirm our approval but in doing so highlight the deteriorating condition of the road surface
- DM to chase up missing street signs in Viewforth Place/James Street
- KH to refer back to Matthew Price on concerns on his Pittenweem Conservation Area Appraisal paper. KH has actioned and advises that the Pittenweem Conservation Area Appraisal had been accepted by Fife Council. DM confirmed and reiterated that this was seen as a high level report to be used as a point of reference and not policy
- DM to chase up Planning Dept. regarding responding to outstanding correspondence

Treasurer's report

DS gave his updates as follows:

- Current funds: £797.97 including 9p interest received.
- Outstanding cheques to be presented are for the PCC Poppy Wreath and rental of New Town Hall.
- DS confirmed signatories for the two new bank accounts are any two from the following:
 - Main Bank Account: DS, KH, KB
 - Fund Raising Committee Account: DS, KH, MW

DS attended the Joint CC Forum and updated that the main issue being pursued is the need for a better Broadband Service for the East Neuk. This would include addressing issues of old copper wires, upgrading the Exchange in Anstruther etc.

Secretary's report

KH updated as follows:

- Submission made to Fife Council to increase number of Grit Bins in Pittenweem
- Unanimous acceptance of addendum to Constitution regarding filling casual vacancies

Pittenweem Community Fund Raising Committee

MW updated:

- Circa £1537 held in funds at present
- £1000 have now been donated since the PFRC started earlier this year
- Upcoming Car Boot Sale fully booked
- Uptake for Cookery Demo is slow. Wilsons Fish merchants will donate the fish for this event.
- A change of projectionist has been arranged for the next film show which is Skyfall on 02/11
- East Neuk Tourist Association will advertise events for 2014

DS gave a vote of thanks for the efforts of the PRFC team to date which was seconded by KB

Common Good Fund

KH updated as follows:

- Following a request by the The National Trust for Kellie Castle (a property outside our Burgh boundary) to fund repairs to a garden wall and docot, the council unanimously confirmed its stance of objecting to this request. A similar request and stance is being taken by StMonans. The amount requested was £3250 between the two Funds. KH has already sent in our objections.
- Grant for £5k in course for Play Park Equipment
- Now received copies of five of the last five years Account
- List of Moveable Artefacts requested
- List of Heritable Property with deeds requested
- KH to enquire about moneys being charged for giving public access to the Church Steeple which is a Common Good Fund Property as well as raising Health and Safety issues. Sight of the current lease has been requested

AOCB

- KH to refer back to Fife Council re Traffic Management issues with request to consider a 20 mph limit through the Burgh
- DM to chase up missing street signs in Viewforth Place/James Street
- MW highlighted the continuing 'dog fouling concerns'. BW to invite Roddy McCafferty to the next PCC Meeting so this can be debated etc
- KB advised that as he will be on holiday on Armistice Sunday that he won't be available to lay the PCC Wreath. Accordingly the Vice Chair BW will undertake this duty
- KH raised concerns re deteriorating state of New Cemetery as regards exposure of foundations of headstones, erosion of pathways eating into grassed areas and undulating surfaces. KH to raise with Iain Barbour at Fife Council

Close of meeting

The meeting was closed at 21.30

The date of the next meeting was set for 11th November 2013.

K Horsburgh

Secretary