



## The Royal Burgh of Pittenweem and District Community Council

Chair: K Brereton, Vice Chair: B Whittome, Secretary: K Horsburgh, Treasurer: D Stutchfield

Website: [www.aboutpittenweem.org.uk](http://www.aboutpittenweem.org.uk)

### **Minutes of meeting held on 11<sup>th</sup> November 2013 in Pittenweem Town Hall**

#### **Opening of Meeting**

The Vice Chair called the meeting to order at 7pm and welcomed all present.

#### **Present**

**Community Council:** B Whittome, K Horsburgh, B Hughes,  
M Wardlaw, J Taylor, JK Querido, D Stutchfield

**Fife Council:** Cllrs D MacGregor and J Docherty

**Members of the public:** Four

**Apologies:** Cllr Riches, K Brereton, H MacGregor,

**Guests:** Sgt Jim Anderson and PC Peacock from Police Scotland and Andrew Jones,  
Environment Enforcement Officer with Fife Council

#### **Approval of Minutes**

**Proposed:** D Stutchfield    **Seconded:** M Wardlaw

#### **Guest Speakers**

Our guest speakers were welcomed by the Vice Chair, the points presented are summarised as follows:

##### **Sgt Jim Andrews:-**

- Main message is to reassure policing will continue to be a local issue and with no detriment to service.
- PC Peacock who has 10 years local service will continue to be based in Anstruther.
- Police resources have been structured to give a better service with three Sergeants /more people on duty.
- Any removal of the counter service will have no impact on other services provided.
- Apart from some 'car break-ins' at Milton Place at Halloween there has been not much crime reported.
- Some anti-social behaviour issues were discussed and details given to the two police representatives present.
- Anybody attempting to carry out a citizen's arrest should exercise caution due to risks involved.
- Cllr JD summarised by advising the police had been going through a challenging transition period and that everybody should look to support them.

Police Emergency Phone Number to contact is 101

Sgt Andrews work email address is - [James.Anderson2@Scotland.pnn.police.uk](mailto:James.Anderson2@Scotland.pnn.police.uk)

##### **Andrew Jones:-**

- This was a repeat visit by Andrew but his messages were still the same.
- In addition to dog fouling, the Environment Enforcement Officers are also involved in addressing illegal dumping, fly tipping, littering and vehicle removal when no road tax is displayed.
- Dog fouling signage was discussed. Missing metal sign at West Braes will be replaced as all replacement signs will be by sticker replacements. AJ advised that dog fouling notices tend to have a three month impact.
- Police can also get involved in addressing dog fouling issues.
- Unfortunately, due to earlier darkness, dog fouling tends to become greater at this time of year.
- People need to be caught in the act to be able to enforce a prosecution or fixed penalty.
- All waste bins can now be used to dispose of dog fouling .

Two members of the public made their presence known and introduced themselves as representing Pittenweem Primary School Parent Council. Their purpose was to see what we discussed and what our remit was to see if there were any cross functional issues. KH to include the Chair of the SPC for our Minute distribution.

BW thanked all for giving up their time, invited the SPC ladies to stay for the remainder of the meeting, which they did and moved on with the agenda.

### **Matters Arising**

- Bench painting is sat with Mike Fuchs of Fife Council, KH to keep chasing.
- Blocked Gulleys is with Rod Cox of Fife Council, KH to give details to Cllr JD who will escalate for us.
- Cllr DM has reported missing Street Signs in Viewforth Place to Ross Walker of Fife Council and this has been acknowledged and is scheduled to get sorted.
- Cllr DM got Murray Scott of Fife Council to send KH an update on the repairs to the 'breakwater' which he circulated prior to the meeting. Basically, Fife Council are looking for up to £2.6m to undertake the repairs required. Murray Scott will keep KH advised on developments.
- To part fund provision of replacement/additional play equipment at West Braes and Glebe Park, KH has submitted an application for £5k funding from Pittenweem Common Good Fund (Laura McKean). KH to now apply for a further £5k from Fife Council's Area Budget (Fiona Mitchell)
- KH has fed back to Colin Stirling of Fife Council our desire to have a 20MPH speed limit the length of Pittenweem.
- KH referred concerns over state of Pittenweem New Cemetery to Iain Barbour (eroding edges, exposed foundations of headstones and undulating grass levels) IB has forwarded to Liz Murphy who KH is to liaise with to get resolved.
- KH and Cllr JD have approached Iain Barbour of Fife Council for a greater share of bedding plants for 2014. IB has responded and wants to know defined areas to plant, who will maintain the beds etc. KH to write to Pittenweem in Bloom to get coordinated and arranged.
- JKQ and KB met with Rod Cox of Fife Council re bench seat outside Larachmhor. JKQ advised that due to the pavement width the seat had to be removed. An alternative hinged seat is considered.
- BW took feedback on the proposal for a Citizen of the year Award. Various discussions ensued. It was agreed this would be an annual award with a certificate accompanied with a cheque for £250 for the winner. This amount was proposed by DS and seconded by JKQ and was unanimously carried. BW, DS and JKQ to meet and articulate defined criteria to be agreed for the award. Poster to be prepared for Community Notice Board.
- JT advised that the work requested to repair our Community Notice Board was still to be started.

### **Pittenweem Arts Festival Liaison Group**

BW advised there was nothing new to update the PCC on other than Philip Mould had contacted the members of the public who had reported incidents at the New Cemetery during the festival to apologise and advise the PAF will take cognisance of this negative feedback for 2014.

### **Councillors' report**

- Cllr DM advised that the projected budget deficiency of £100m has been reviewed downwards to £92.7m
- DM also advised that Fife's transportation budget has been overspent and that corrective action is required
- DM continued updating on our roads and advised that the planned work to repair the surface of Queen Elizabeth and Sandycraig Roads is on hold as there remains outstanding work by the Gas Board. However, a similar exercise is proposed for the Marygate but has still to be scheduled.
- DM also advised that the East Neuk Recovery Group Initiative (ENERGI) is holding benefits advice clinics at the Coastline Church on Thursdays at 11AM to 2PM, various posters refer.
- Cllr JD advised that designs of replacement street lighting are to be reviewed to ensure they are fit for purpose.
- JD advised he had been appointed to the Shadow NHS Integration Board and have input and be able to update us on what is to be delivered.

### **Planning Issues**

JT updated as follows:

- No observations or comments to be made for work at Kirkclatch House and East Lodge Balcaskie.
- Made members aware of how to access details of the 'Fife Plan'.

KH advised that after chasing by Cllr DM that Development Services responded to questions raised about failing to notify PCC as a Statutory Consultee regarding Retrospective Planning Permission for the CCC. Details are now on the Fife Planning Website. KH to speak with Fife Council re health and safety concerns.

### **Treasurer's report**

DS updated as follows:

- Current funds: £710.97
- DS advised that Accounts in Audited format will be available for the December meeting
- In order to formalise our 'accounting process' Jan Bebbington a Professor of Accounting at StAndrews University was appointed as our Auditor. JB's appointment was proposed by JKQ and seconded by BW with unanimous acceptance.

### **Secretary's report**

KH updates are under Matters Arising and Common Good Fund with nothing new to report.

### **Pittenweem Community Fund Raising Committee**

MW updated as follows:

- Bank balance is £1784.60
- Donations remain the same at £1000 since inception of this initiative.
- She is to meet with Elaine Paterson regarding prizes for essays written about Pittenweem Primary School celebrating its Centenary year.
- The showing of Sky Fall was a success with a profit of £108.35 made on the night and good feedback on the new projectionist who PCFRC will use going forward.
- The cookery demonstration night made a marginal loss (£19.36) due to a low turnout but those who attended enjoyed a very pleasant evening.
- Full calendar of events is now in place for 2014. These include 8 indoor car boot sales, 3 mini farmers markets, 3 craft fairs and 3 film shows. The cookery demonstrations have been dropped. These dates for these events are to be permanently displayed on our Community Notice Board.

### **Common Good Fund**

KH updated as follows:

- The application for funding from Pittenweem and StMonans Common Good Funds of £3250 by The National Trust for Scotland for Kellie Castle was unanimously declined and supported our Community Council request to do so.
- Grant for £5k applied for Play Park Equipment at West Braes and Glebe Park.
- List of Moveable Artefacts requested and still outstanding. KH to keep chasing.
- List of Heritable Property with map and some deed information now received from Fife Council.
- Sight of the current lease of Tollbooth has been requested, chased again but is still outstanding. KH to keep chasing Andrew Ferguson of Fife Council.
- KB and KH to arrange a meeting with Fife Council to discuss the state and composition of Pittenweem Common Good Fund in early course.

### **AOCB**

- Following complaints from the public, KH to write to Colin Stirling of Fife Council re general state of road surfaces leading into and through Pittenweem.
- Mrs Goldie Wood handed in an application to join the Community Council via JT. As there are currently no vacancies we will hold in reserve meantime. KH to write acknowledging receipt of this.
- DS advised that the Climate Change Fund stands at £790k and after discussion 'we' have decided to consider evaluating the opportunity to look at having a wind generator for Pittenweem. It appears there might have already been a site earmarked, sitting on the north side of the recycling area. JKQ and DS to gather info and we will look to schedule some agenda time to consider.
- DS to liaise with Fife's Allotment Officer, Peter Duncan, to progress the usage of the area of ground sitting to the east of Abbeywall Road which has been identified for allotments. We will also look to consider the potential for a Community Polly Tunnel at the back of 'The Crafts'.
- KH to prepare a notice for the Community Notice Board detailing when we hold our CC Meetings to encourage more public to attend.

### **Close of meeting**

The meeting was closed at 21.50

The date of the next meeting was set for 9<sup>th</sup> December 2013.

K Horsburgh

Secretary