



The Royal Burgh of Pittenweem and District

Chair: K Brereton, Vice Chair: B Whittome, Secretary: K Horsburgh, Treasurer: D Stutchfield

Website: www.aboutpittenweem.org.uk

Minutes of meeting held on 8th July 2013 in Pittenweem Town Hall

Opening of Meeting

The Chair called the meeting to order at 7pm and welcomed all present.

Present

Community Council: K Brereton, B Whittome, K Horsburgh, H MacGregor,
M Wardlaw, J Taylor, JK Querido

Fife Council: None

Members of the public: Two

Apologies: David Stutchfield, William Hughes, Cllr Riches, Cllr J Docherty, Cllr MacGregor

Approval of Minutes

Proposed: Jan-Karel Querido **Seconded:** Margaret Wardlaw

Minutes were since edited and following various emails were adopted on 08.08.2013.

Proposed: Ken Brereton **Seconded:** Helen MacGregor

Pittenweem Community Fund Raising Committee

KB welcomed Barbara Lessels and Christine McCallum Secretary and Treasurer respectively of the Fund Raising Committee and reorganised the Agenda to bring the PCFRC updates forward. KB congratulated all involved in fund raising activities to date and in doing so handed over to MW to update all those present.

- Minutes of the PCFRC held on 25.06.2013 had already been circulated by email by KH.
- Craft Fair raised £231.10
- Activities to date have raised £1571.82
- Following PCFRC's own suggestions for further donations, the Community Council unanimously agreed the following five donations:
 1. Junior Tennis Club £100.00
 2. Girl Guides £50.00
 3. Brownies £50.00
 4. Scouts £50.00
 5. Cubs £50.00
- It was suggested that The Sunday School might be considered for a donation next time but if The Pittenweem Toddler Group were asking for funding that they should come along and present their case in person. BL and CM stayed for the remainder of the meeting.

Matters Arising

- KB updated us on the Play Area proposals which would be a 2014 installation. It was unanimously agreed by everybody to proceed and accordingly, KB will progress with Alan Bissett of Fife Council.
- KH revisited the need to circulate emails which he receives as Secretary. He will continue to circulate within reason.
- KB has been liaising with Ian Barbour regarding repairs to and replacing damaged benches. KH to investigate 'painting' of them from the Community Payback Scheme.
- Letter of thanks to be sent to 'the Johnston family' their new bench at West Braes. DS to provide the address.
- Discussions held on 'lighting box' in Market Place and this is to be pursued.
- The state of the Notice Boards was discussed. KB proposed usage of one board to be permanent notices and the other an events board. This was agreed as was a budget of up to £400.00 to repair. JT to contact Peter Bowman to progress.
- BW advised that the painting of the Coronation Benches is progressing well.
- KH to investigate whether the Pittenweem Common Good Fund Artefacts are insured.
- KH to clarify with Fife Council if monies paid for using the Primary School and Toilet Block at the Football Park by the Arts Festival are being treated as donations of financial transactions.

Pittenweem Arts Festival Liaison Group

- Nothing new to report

Councillors' report

- No Councillors present so nothing to report

Planning Issues

JT updated

- Of a new process on the Crystal Server (Mondays electronic download of all Fife's Planning updates).
- There will be no change to Pittenweem's Conservation Area boundaries.

Treasurer's report

In DS's absence, KH gave his updates

- Current funds: £813
- 2012 / 2013 Accounts being worked on
- In order to justify future funding, we need to spend to acquire. In this regard the CC are deposed to funding the cost of a new Notice Board.
- The transfer of Banking facilities from RBS Anstruther to the Co-op Bank to allow local banking at Pittenweem GPO remains in course.

Secretary's report

KH updated:

- Public Liability Policy is renewed.
- There is an invite to a Planning Event on 22/08/2013 (JT hopes to attend).
- Has not heard back from Andrew Ferguson on emails re Pittenweem Common Good Fund passed via Cllr DM. KH to chase the outstanding responses.
- There is a review of Grit Bins to be held in Sept so need to revisit our requirement before then. KH to get plan or list of bin positions to ascertain exact needs for Pittenweem.
- Fife Council's Public Convenience Review to close some facilities is being reconsidered.
- Reiterated that CC Minutes are being sent to the East Fife Mail and Pittenweem Library.
- List of Pittenweem Community Councillors has been updated.

AOCB

- JKQ advised of a successful Pittenweem Open Garden event where some 250 people visited nine participating gardens and raised £1800.00. Of this amount, 60% (£1080.00) went to Scotland's Garden Scheme, 20% (£360.00) was donated to Pittenweem in Bloom and the remaining 20% (£360) split amongst the garden owners.
- JKQ to liaise with Gillian Duncan regarding some annual training/awareness for the defibrillator.
- We were advised that universal signs are being made for all the locally sited defibrillators.
- BW advised that the new notice board at West Braes had been damaged again and to report it in order to get it repaired.
- BW to look into more routine emptying of the 'rubbish bins' as its apparent that the seagulls are causing a bit of a mess when they are able to scavenge when the bins are full.
- BW to prepare a paper for a Citizens Award for the next Council Meeting.
- JT to investigate a reported rogue plant growing in Lady Wynd to ensure its not Japanese Knotweed.
- HM reported large holes in pavement outside 'The English Church'.

Close of meeting

In bringing the meeting to a close, it became apparent that both KB and KH would be on holiday for the next routine meeting scheduled for September. There not being a scheduled meeting for August meant that both office bearers would be away from the Council Table for some three months as the next meeting they would be able to attend would be 14th October. That being the case, it was suggested that the 9th September Meeting be brought forward to 26th August and nobody present objected.

The meeting was closed at 9.30pm.

The date of the next meeting was set for 26th August 2013.

K Horsburgh
Secretary