



The Royal Burgh of Pittenweem and District Community Council

CHAIR: A Guthrie, VICE CHAIR: B Whittome, SECRETARY: K Horsburgh, TREASURE: D Stutchfield

Minutes of meeting held on 14th January 2013 in Pittenweem Town Hall

Opening of Meeting

The Vice Chair called the meeting to order at 7pm and welcomed all present.

Present

Community Council: B Whittome, K Horsburgh, D Stutchfield, H MacGregor, M Wardlaw, J Taylor, I Wilson, JK Querid

Fife Council: Cllr D Macgregor, Cllr J Docherty, **Guests:** Philip Mould Pittenweem Arts Festival,

Members of the public: Three, **Apologies:** A Guthrie, K Brereton, Cllr E Riches

Approval of Minutes

Proposed: D Stutchfield

Seconded: JK Querido

Guest Speakers

Cllr JD gave apologies for **Gordon Hughes** from Traffic Management and Safety Dept. who was invited to attend and discuss 'all matters traffic' who had to call off at short notice. KH asked to collate questions to provide to Cllr JD who is looking to arrange for Gordon or an alternative to attend the next meeting and address these and any other 'traffic issues'.

The Vice Chair welcomed **Philip Mould** from Pittenweem Arts Festival. Peter recapped on last year's event and in seeking to learn from and improve on some of the issues advised the following:

- Last year saw a shortfall of £1,500 where costs of car park stewarding were £5,000 against donations received of £3,500. Donations will be requested again this year in preference to having a set charge.
- More people will be used this year to help steward the traffic with utilisation of students supervised by more experienced management support, all at a similar cost to last year.
- The same car park, off Charles Street will be used with entry and exit at the same point and have track-way laid to protect the soft ground. There will be no parking allowed on the football pitch.
- In recognising the car park has its limitations, markings will be made to facilitate better alignment of vehicles, more robust posts and roping off will be utilised, the space in front of the pavilion will be used for disabled and caravan parking and blaze car park used for the shuttle bus.
- The West Braes car park will be used for coaches.
- There will be no parking on either side of Charles Street to help alleviate bottle necks and 'no parking signs' will be put in situ the evening before the event.
- Additional rubbish bins will be placed round the Burgh during the Festival.
- Accurate forecasting of numbers of potential vehicles was unavailable and in any event, numbers fluctuate depending on varying weather conditions. It was suggested that an overflow contingency will be to use parking at Anstruther and ferry people to Pittenweem by 'shuttle bus'.

The Vice Chair thanked Philip for his attendance and advising on the foregoing. A follow up session where BW and KB represent the Community Council is to arranged.

Matters Arising

- Before considering formal nominations for Blue Plaques, it was decided that criteria should be set. Rather than debate at length it was decided to set up a Sub Committee to look at this. KH to email Councillors giving them the opportunity to sit on this Sub Committee.
- Holes in Road at West Braes have been repaired but more damage to the road at Viewforth Place was brought up. Cllr DM to report to Fife Council.
- One Coronation Bench has been removed for repair. The other will be repaired when the first bench has been returned.
- Feasibility study for lights at Skate Park by c/f until next meeting.
- Defibrillator awareness update by KH: 10,000 leaflets have been printed and Pittenweem will get a supply to deliver to every household. Consideration to be given on how these should be delivered. Defibrillator Guardianship/monitoring will be taken by JKQ with back up from BW. Awareness session date to be advised and arranged by the First Responders.
- There is a 'Drop In' timetable for public consultation of Fife Council Local Development Plan. Nearest event is Town Hall, St Andrews on 6th July 3.00pm – 7.30pm.
- Similar to the above, there will be a 'Drop in' event for Onshore Wind Review Consultation, same time and same venue.
- Concerns continue about state of car park at rear of Town Hall and in addition the car park at West Braes. KH to write and Cllr's to chase up internally with Fife Council.
- Cllr JD asked to chase up lack of a Grit Bin at Waggon Road as this remains unresolved.
- Concerns raised about continued parking on double yellow lines, particularly at top of Abbey wall Rd. Cllr JD to chase up again with Police.
- DS gave high-level update on findings on Pittenweem's Common Good Fund sourced by IW. KH highlighted a number of inaccuracies in what was published by Fife Council. It was decided to form a separate Sub Committee to examine the errors and omissions and Cllr DM would then take this forward with the appropriate area on our behalf.
- Nothing to update on the off road cycle path. c/f to next meeting.
- Investigations into obtaining the Pittenweem.co.uk website domain update c/f to next meeting.
- KH advised that the permanent repair work following the removal of the 'pay phone' in Market place is scheduled to take place in four to six weeks.

Pittenweem Arts Festival Liaison Group

- No recent meeting held consequently, nothing to report.

Councillors' report

- Sandycraig Rd and Queen Elizabeth Rd have been placed in the 'reserve scheme' for resurfacing. Gas Board however have still to place both these roads in their 'capital plan' and that might delay the commencement of any upgrading work..
- Browns Close and Lady Wynd have been placed in 'category 1' for a lighting upgrade with a budget of £4,000 and £2,000 respectively.
- Lighting Officers Project has placed Pittenweem in 'category 1' for localised column replacement with a budget of £60,770 and lantern replacement with a budget of £60,000.

Planning Issues

- Nothing to report or discuss

Treasurer's report

- Current funds: - £1017.70
- Annual Accounts approved by the Examiner
- Grant monies now received of £598 and are contained within the above balance.

Secretary's report

- Poster promoting Loch Leven Walkathon, a sponsored event to raise funds for Chest Heart & Stroke Scotland to be displayed in the notice board, space permitting. Ref www.scotlandwalkathon.com
- Booklet raising awareness for 'emergency planning for community groups' to be displayed in the notice board.
- Sub Committee to be set up to investigate potential grants available from the 'National Rural Network' who have funds to give to coastal communities for regeneration.
- No action to be taken for nominations for 'Call for Nominations from Community Councils' which has a deadline date of 31 January for submissions.
- December Community Council Minutes to be sent to the East Fife Mail.

Pittenweem Community Fund Raising Committee

HM circulated the Sub Committee Minutes of 11 December which minuted that:

- Car Boot Sale – 23 February which had 9 of the 18 tables pre booked.
- Mini Farmers Market – 23 March where approx. 14 potential stallholders have been identified.
- Film Night- 9 March provisionally booked.
- Craft Fair – 6 April where 17 suggestions have been made for possible stall holders.

Since that meeting the Sub Committee have been very active and HM updated as follows:

- Events planned look like being fully supported by stall holders and exhibitors
- The film 'Brave' and a short film on 'The last Steam Journey' of a train around east of Fife before the railways were disbanded have been booked.
- KH has submitted an article to highlight the events planned so far for inclusion in the East Fife mail and StAndrews Citizen
- Advertising to be taken out and posters displayed to promote the events.
- Planning is well advanced for a potential Cookery Demonstration and Wine Tasting.
- The next Sub Committee Meeting is scheduled for 15 January where they are looking to firm up on the detailed planning of the events, looking for potential sponsorship and pencilling in a full calendar of events for the rest of 2013.

AOCB

- Council advised when the issue of the damage caused by the farmer to the 'Middle Road' that matters were being progressed by solicitors, Murray Donald.
- KH and DS to look into potential funding to replace the notice boards as condensation is causing poor visibility of notices posted.
- Cll JD to look into overgrown shrubbery and brambles blocking the footpath down Abbey Wall Rd.
- BW to look into offer from the owners of The Coco Tree to take over the running of the 'FMA window notice board' at the bottom of Water Wynd.
- Budget approved of up to £30 for book tokens for Pittenweem Primary School.
- JD to chase up broken water toby opposite 27 High Street.
- Jacqueline O'Donnell, the local Environment Enforcement Officer will give a talk at Pittenweem Library of dog fouling issues on 27 February
- BW asked that thanks be noted to Gordon Reekie for clearing the sea weed off the paths at the 'Little Roadie'. Cllrs to chase up clearing the debris.
- KH to invite a delegate from the Coast and Countryside Trust to attend our next meeting to discuss recent damage to the coastal paths with various landslips and damage.
- JD to request a waste bin be provided for the 'Gyles Area' at the harbour.

Close of meeting

The meeting was closed at 9.15pm. The date of the next meeting was set for 11th February 2013.

K Horsburgh
Secretary