



## The Royal Burgh of Pittenweem and District Community Council

Chair: K Brereton, Vice Chair: B Whittome, Secretary: K Horsburgh, Treasurer: D Stutchfield

Website: [www.aboutpittenweem.org.uk](http://www.aboutpittenweem.org.uk)

### **Minutes of meeting held on 9<sup>th</sup> December 2013 in Pittenweem Town Hall**

#### **Opening of Meeting**

The Chair called the meeting to order at 7pm and welcomed all present.

#### **Present**

**Community Council:** K Brereton, K Horsburgh, M Wardlaw, J Taylor, D Stutchfield, B Hughes,

**Fife Council:** Cllrs D MacGregor and J Docherty

**Members of the public:** One

**Apologies:** Cllr E Riches, H MacGregor, JK Querido, B Whittome, David Peacock

#### **Approval of Minutes**

**Proposed:** Billy Hughes

**Seconded:** Jim Taylor

#### **Matters Arising**

- Bench painting: KH advised that he has spoken with Ruth Crighton to scope out the various bits of repair and maintenance work required and materials to be used. Some additional work was suggested and KH will include this in his list for discussion at a site meeting that is being arranged.
- Blocked Gully Drains: Following various promptings and reminders from KB, KH and Councillor JD, the gully's in the wynds have now been cleared. Clearing of any remaining blocked drains (eg Queen Elizabeth Road) is anticipated shortly and the Community Council will monitor this.
- Play Park Equipment Funding: KH advised that the first lot of £5,000.00 of Funding from the Area Budget has been agreed and thanked our Local Councillors for their support in this. The outcome of our request for a further £5,000.00 from the Common Good Fund is anticipated shortly.
- Citizens Award Criteria: The action to set qualification criteria for this has been carried forward.
- Pittenweem in Bloom: Cllr JD and KH have been liaising with Fife Council regarding additional help/resources for Pittenweem in Bloom. KH to arrange an 'all party meeting' to progress
- Pittenweem Cemetery Repairs: KH advised that Elizabeth Murphy has acknowledged our concerns and has agreed to schedule in the repairs required (erosion of grass areas, undulating surfaces and exposed foundations of headstone). Scheduling is estimated to be Spring 2014.
- Street Sign for James Street: Missing sign replacement still outstanding, Cllr DM to chase.
- Notice Board repair work update: JT has chased and advised the first board may be getting removed to commence work shortly.
- Abbreviated Notice of 2014 Meetings: KH has provided and it's now being displayed on Notice Board.
- Wind Generator: Various discussions ensued as we are now aware that Fife Council are considering a new business model for wind turbine installations. Out of circa 50 potential sites, we are aware that one is on ground at the recycling depot, north of Pittenweem. We will keep this topic on our agenda and look to consult with any/all parties, including Fife Council, if and as matters progress.

- Pittenweem Allotments: DS advises that fencing is scheduled to be in place for January and allocation shortly thereafter in February. DS to liaise with Peter Duncan to obtain details on how to apply for an allotment and will display this on the Notice Board when it's been received.

### **Pittenweem Arts Festival Liaison Group**

As there hasn't been a recent meeting of this group, there is nothing to report.

### **Councillors' report**

- Cllr DM advised that following budget consultation sessions, some responses and suggestions from the public have ensued and are being actively considered.
- Cllr DM advised that free TV Licences will be issued to 'over 75's' and they will be automatically contacted regarding this when they attain that age.
- Cllr JD advised he has been elected onto Fife Council's Elected Members Shortlife Working Group for Gypsy Travellers Unauthorised Encampments.
- Cllr JD advised that severe weather warnings are now being covered online and also advised of the following emergency numbers:

[Emergency Faults and Repairs 03451 550011 \(roof slates/flooding/electrical issues\)](#)

[Essential Social Work 03451 550099 \(housing/care/social work issues\)](#)

### **Planning Issues**

JT updated as follows

- No new local matters have been advised from the Crystal Server this month
- Following discussions, it was agreed that a suitable letter of objection to be drafted and circulated for approval prior to submission regarding the flue installation at the Coastline Community Church. Representation will also be made under separate cover regarding the lack of communication and community interaction regarding this whole planning application process.

### **Treasurer's report**

DS updated as follows:

- Bank Balance is £610.97 after all outstanding cheques are paid.
- Financial statement circulated to those present. This will be audited this week and then recirculated as Final Audited Accounts for 2012/2013.
- Annual Grant being applied for.

### **Secretary's report**

KH updated as follows:

- KH asked Cllr DM (via email) to enquire about the possibility of resurfacing South Loan simultaneously with Marygate by considering reallocating any budget that might be held up elsewhere due to delays with Gas Work repairs that remain outstanding. Cllr DM will chase up.
- George Field, local Smart Services Advisor for Scottish Hydro will be a guest at our Jan meeting. He will talk on Energy Efficiency Advise, Insulation and Safety in the home. KH to provide DS with details who in turn will arrange for suitable notice to be displayed in Notice Board/Website.
- KH wrote to Alex Rowley and Damien Woods regarding concerns of dilution of and potential changes to Pittenweem's street cleaning. DW responded and acknowledged Pittenweem's 'unique geographical makeup' and advised that all their plans had 'not been fully worked through' and that he would be 'happy to discuss in more detail once next phase commences'.
- KH received email from Alastair Drummond regarding installation of up to four additional Grit Bins. (Wagon Rd, Mid Shore, Water Wynd and St Abbs Cres.) KH to circulate this to Councillors but in the interim will go back to AD on the siting of the Grit Bin at Wagon Rd.

### **Pittenweem Community Fund Raising Committee**

MW updated as follows:

- Meeting Minutes of 26<sup>th</sup> November already circulated by email Community Councillors.
- YTD, £1678 has been lodged at the Bank. DS to provide monthly statements to facilitate reconciliation of any outstanding cheques.
- Minutes noted that Jack Low has been appointed to audit the PFRC's Accounts.
- Recent events have raised:
  - Craft fair 5/10/2013 £258
  - Indoor Boot Sale 26/10/2013 £301.60
  - Film Show 2/11/2013 £108.35
  - Cookery Demonstration 6/11/2013 loss of £45.28
  - Farmers Market 23/11/2013 £260.40
- Calendar of Events for 2014 is displayed in the Community Notice Board.
- Participation and bookings for the planned 2014 Events is looking very healthy.
- Discussion ensued regarding a donation to the East Neuk Emergency Fund. General consensus was that any contribution should reflect the amount of 'hardship payments' awarded to households in Pittenweem. DS to obtain details to allow consideration.
- Barbara Lessels is to resign as Secretary due to work commitments and new committee members and helpers are sought.

### **Common Good Fund**

KH updated as follows:

- Tollbooth Lease: Fife Council being obstructive in assisting with our enquiries regarding this. HK to chase up again.
- Moveable Artefacts: List now obtained with a number of moveable artefacts belonging to Pittenweem Common Good Fund. Whereabouts of them now need tracking down.
- Meeting Date: KH to engage Fife Council to set a meeting date to discuss findings and get some explanations to various questions.

### **AOCB**

- Concerns made re parking on double yellow lines at east end of Marygate. Various discussions ensue and it was decided to raise this with the appropriate authorities.
- Discussion about the state of street lighting raised about slow progress re upgrading with still some missing/damaged lights. Cllr DM will raise with Fife Council.  
Ken B has been in communication with Fife Council and
- Concerns re state of payments in Queen Elizabeth Road, West Braes and Sandycraig Road were raised and Cllr DM will advise Fife Council.
- KB to chase Iain Barbour re replacement tree for the High Street.
- High Street Power Point (since meeting KB has asked KH and MW to take this forward)
- KH advised there are grants available to restore/repair war memorials from the War Memorial Trust. In light of this year's significance it was felt appropriate to consider undertaking a clean-up exercise. As a first step KH to get a quote to clean up our Burgh war Memorial.
- KB reiterated a desire to restrict Guest Speakers to one at any future meetings.
- KB made early apologies for non-attendance at Jan and Feb Community Council Meetings.

### **Close of meeting**

The meeting was closed at 21.20

The date of the next meeting was set for 13<sup>th</sup> January 2014.

Kenneth Horsburgh

Secretary