



## The Royal Burgh of Pittenweem and District Community Council

Chair: K Brereton, Vice Chair: B Whittome, Secretary: K Horsburgh, Treasurer: D Stutchfield

Website: [www.aboutpittenweem.org.uk](http://www.aboutpittenweem.org.uk)

### **Minutes of meeting held on 8<sup>th</sup> April 2013 in Pittenweem Town Hall**

#### **Opening of Meeting**

KH advised those present at 7pm that the current Chairman, Sandy Guthrie had tendered his written resignation to stand down as Chairman of the Community Council. Cllr D Macgregor took the responsibility of formally opening the meeting and acting as the impartial Chairman to oversee the election of a new Chairperson.

#### **Present**

**Community Council:** K Brereton, B Whittome, K Horsburgh, D Stutchfield, H MacGregor, M Wardlaw, J Taylor,

**Fife Council:** Cllr D Macgregor, Cllr J Docherty

**Members of the public:** None

**Apologies:** Cllr Riches, JK Querido, S Guthrie

#### **Election of a new Chairperson**

Cllr DM called for nominations.

KH nominated KB and in doing so asked if he would be willing to accept his nomination.

KB advised he was happy to be nominated.

Cllr DM called for the nomination to be seconded and this was done simultaneously by MW, HM and JT.

There being no other nominations and a clear majority of those present and able to vote, Cllr DM declared that Ken Brereton was elected as the new Chairman of The Royal Burgh of Pittenweem and District Community Council and congratulated him on his appointment.

KB took his position of Chairman and proceeded with the items on the agenda.

#### **Resignation**

KH advised that Iain Wilson had tendered his written resignation as a Community Councillor.

#### **Approval of Minutes**

**Proposed:** M Wardlaw    **Seconded:** B Whittome

#### **Matters Arising**

- Blocked gulleys in wynds still not cleared. Cllr JD has already chased and asked if we could prioritise but it's all the wynds and he is to readvise.
- Faulty light remains at bottom of Cove Wynd. c/f to next meeting for update.
- A Grit Bin for Waggon Road remains unresolved. c/f to next meeting for update.
- Report still awaited from Marine Architects (Moir Gibson) on 'pier damage'. c/f to next meeting for update.
- Town Map is in KB's garage, drying out and is to be repaired by Anna Fisher. Costs tba as work progresses. Looking at a July completion date.
- Feedback of errors in Common Good Fund report awaited. c/f to next meeting for update.

- DS advised the Pittenweem website domain is now up and running. This address is [www.aboutpittenweem.org.uk](http://www.aboutpittenweem.org.uk). DS is waiving the setup costs as a personal donation to Community Funds. Site now includes 'tide times' and is averaging 47 hits a day.
- Permanent repair work following the removal of the 'pay phone' in Market place remains outstanding. KH has chased again and spoken with a Paul MacDonald who has apologised again for the delay. c/f to next meeting for update.
- KB to get quote for refurbishing the 'notice boards'. c/f to next meeting for update.
- Fund Raising Committee now looking to investigate having their own notice boards

#### **Pittenweem Arts Festival Liaison Group**

- KB and BW attended the last Pittenweem Arts Festival Meeting on 28<sup>th</sup> March and circulated copies of the Minutes.
- Resident's parking arrangements to be reviewed remains outstanding.
- Date of next meeting is 9<sup>th</sup> May.

#### **Councillors' report**

- Cllr DM advised that the schools estate strategy is being discussed
- Cllr DM advised of a food bank being set up at 'Anstruther Church' for the East Neuk.
- Cllr DM advised that an environmental report on possible 'toilet closures' in the East Neuk is awaited.
- Cllr JD advised that the Councils Policy for 'Bedroom Tax' is not to evict anybody if absolutely necessary.

#### **Planning Issues**

Following IW's resignation, KH articulated six recent applications for Planning Consent.

BW advised that the application for alterations and the installation of external staircase and windows at 2 South Loan should be 'retrospective'. KH to write and advise Planning Dept. of this error.

No adverse comments were made on plans submitted for the following five applications:

- 1) 19a High Street – replacement windows
- 2) 7 Milton Court – single storey extension to side of property
- 3) Maderia Grangemuir – extension to side and rear of property
- 4) 26 High Street – alterations to outbuildings, replacement windows and roof covering
- 5) 64 High Street – conservatory extension

JT to take on the role of 'primary planning liaison' for the Community Council. KH to continue as a secondary contact and advise 'Planning Dept' of the changes for distribution of the Crystal Server Report.

#### **Treasurer's report**

- Current funds: £869.79
- Interest of .09p applied.
- Separate Bank Account to be opened up for Fund Raising Activities.

#### **Secretary's report**

- Agenda agreed for Coastal Church Meeting planned for 16/04/2013 and KH advised that KH and JT will represent the Community Council. Fiona Mitchell of Fife Council has been nominated to undertake the position as an 'independent Chairperson'.
- KH advised he would update the contact list of Community Councillors and the heading of the Community Council letter paper.
- KH to write to SG thanking him for his long service as Chairman of the Community Council
- KH to write to IW for his long service as a Community Councillor with particular thanks for taking ownership of 'Planning Matters'.

#### **Pittenweem Community Fund Raising Committee**

- HM and MW advised that they have full program of events running up to the end of the year.
- Tickets for 'The Best Exotic Marigold Hotel' to be shown on the Sat 11<sup>th</sup> May are now available.

- Before then however, the next event is the Food and Wine Tasting on Wed 8<sup>th</sup> May.
- The cost of renting the New Town Hall has been set at £8.00 per Hour for Fundraising Events.
- KH to obtain copies of the Fundraising Committee Meeting Minutes from their Secretary, Barbara Lessels and circulate them to the full Community Council.
- The next Fund Raising Committee Meeting is 9<sup>th</sup> April 2013.

#### **AOCB**

- Pittenweem in Bloom was brought up and as little was known about this years activities, KH is to write and invite Helen Coggle to come along to the next meeting and advise on what's planned for this year.
- BW to invite the Dog Warden to the June Meeting of the Community Council
- Permanent closure of Right of Way along the top path leading from West Braes was discussed. BW has been in communication with Sarah Johnston, the ROW Officer and will provide KH with her address to write to her for an update and clarification on what's happening.
- Pot Holes reported at Viewforth Place and entrance into University. Cllr JD to action.
- Cllr JD to chase up waste bin for 'half mile'.
- BW to arrange map printing from Westport Printers
- DS to attend East Neuk Forum on Thursday where broadband, low cost and social housing, amongst other topics, is on the agenda
  
- BW advised that Gordon Reekie's reporting line is now under 'Parks'.

#### **Close of meeting**

The meeting was closed at 9.10pm. The date of the next meeting was set for 13<sup>th</sup> May 2013.

K Horsburgh  
Secretary