



The Royal Burgh of  
Pittenweem and District  
Community Council

Chair: Margaret Wardlaw, Vice Chair: Peter Mills, Treasurer: Nigel Mathers, Secretary:  
Suzanne Doyle Morris  
Members: Tony Russell, Margaret Wardlaw, Duncan Lucas, David Stutchfield, Peter  
Mills, Suzanne Doyle Morris, Nigel Mathers, Stewart Moreland, Grazyna Jakubowska

Website – [www.aboutpittenweem.org.uk](http://www.aboutpittenweem.org.uk)

**PCC MEETING ON THURSDAY 19<sup>th</sup> OCTOBER 2023 IN THE NEW  
TOWN HALL AT 7pm**

**PRESENT:** Tony Russell, Margaret Wardlaw, Duncan Lucas, David Stutchfield, Peter Mills, Suzanne Doyle Morris and Nigel Mathers.

**COUNCILLORS:** Cllr. Sean Dillon, Cllr Fiona Corps

**APOLOGIES:** Cllr Alycia Hayes, Stewart Moreland, Grazyna Jakubowska,

**INVITED GUESTS:** R.Blyth FCCT

**PUBLIC ATTENDING:**

**WELCOME:** Cllr SD started the meeting as chair and welcomed all members to the inaugural Pittenweem Community Council Meeting.

**CONSTITUTION:** Adoption of constitution and standing orders.  
Approved unanimously.

**SELECTION OF OFFICERS:**

The following people were nominated for roles in the PCC,

Chair: **MW** proposed by **PM** seconded by **NM**

Vice Chair: **PM** proposed by **MW** seconded by **DS**

Secretary: **SDM** proposed by **NM** seconded by **PM**

Treasurer: Nigel Mathers proposed by **DS** and seconded by **DL**.

All were unopposed and so elected.

Nigel Mathers is now authorised as Treasurer by the Pittenweem Community Council as a signatory on bank accounts along with Margaret Wardlaw. Linda Lauder is removed as a signatory.

Chairing the meeting was then handed over to **MW**

The date of future PCC meetings was decided as the second Thursday in the month as a default.

**MINUTES OF MEETING ON 14<sup>th</sup> September**

Approval proposed by **PM** and seconded by **DM**.

**INVITED GUEST:** R Blyth, FCCT update on West Braes Car Park.

R.Blyth reported that the operation of the car park arrangements at West Braes will be under review over the winter. There has been negative and positive feedback to FCCT over the new parking system. In previous years the car park has not been patrolled at all, and there were no designated disabled bays. With the new arrangements FCCT frequently patrol the car park (over 240 patrols from 9<sup>th</sup> April to 15<sup>th</sup> October), and during the Arts Festival staff were available all day. An external tap was fitted to the toilet block. Vegetation was cleared at the Braes to allow for drainage remedial work. The toilet opening hours were extended.

As requested in a previous PCC meeting the initial purchase of the parking meter cost £3,870 and the installation of the signage cost £500.

Advisory Notices are issued to drivers who are not following the regulations. A total of 35 were issued this year; 17 for vehicles not displaying a ticket, 15 for parking overnight not in a designated overnight parking bay, 2 for parking in a disabled bay without a relevant permit, and 1 for blocking safe vehicular access.

It is proposed that there could be a reduction in overnight bays from 5 to 3, which will be positioned on the left side of the car park, overlooking the harbour, creating a designated area for permitted overnight parking. Changing stations for swimmers will be created, including a rinsing station. The car park fence will be replaced. Finally, an electric supply will be provided to the toilet block to enable lighting etc.

A drop-in meeting with the public was agreed for Wednesday 24<sup>th</sup> January between 2-4pm and 6-8pm at New Town Hall – to discuss number of parking spaces, charges for overnight parking, excess parking of overnight campervans.  
Action: R Blyth to arrange details of drop-in meeting / PCC to publicise

**COUNCILLOR'S REPORTS:**

**Cllr SD** reported:

Abbeywall Road Closure:

- Following the publication of the notice for the closure of Abbeywall Road next month, I have had conversations with officers regarding the third phase which would see residents, businesses & fishermen unable to access the harbour area. They have now confirmed that following discussions with the FMA & businesses, access will only be limited during certain periods of the day.

Resurfacing Work – University Ave., Sandycraig Rd & Queen Elizabeth Rd

- After recent resurfacing works being carried out at University Avenue, Sandycraig Road & Queen Elizabeth Road, I have several complaints regarding the finish that the contractors have left it in. Following conversations with

officers, I can confirm that this type of resurfacing needs time to become uniform. I can also confirm that the work is not yet complete with edges still to be swept, ironworks adjusted & lines to be replaced.

#### Short-term Let Control Zone:

- At last month's full council, I asked the administration's tourism spokesperson for an update regarding proposed STL control zones that were first raised by my predecessor, Cllr Porteous, over two years ago. With the short-term licensing coming into force on the 1st of October, the spokesperson informed me that a report will be coming to the council's Cabinet committee in November for consideration.

#### "Welcome to the East Neuk" Sign:

- Following consultation with the community councils and the local tourism board, it has been unanimously decided the signs at the entrances to the East Neuk should retain the fisher lass image. Working with the council's design team, they have confirmed that the council still has the rights to the image but not a high-quality copy so they have adapted it.

#### **WREATH**

DL volunteered to lay the PCC wreath at the war memorial at 11am on Sunday 12<sup>th</sup> Nov

**POLICE REPORT** – circulated to PCC members, 21 calls with 1 crime reported for Pittenweem.

**ST MARGARET'S FARM housing development** – plans approved by Scottish Water, delays from Fife Council, developer invited to next PCC meeting.

**ACTION:** MW to invite developer to November PCC meeting

**STATION COURT housing development** – planning approved and work started, archaeological surveys complete.

**LARACHMOHR mural** –FC planning office still working on the enforcement notice concerning the refusal of retrospective planning permission.

**MUPS** - work on the multi-use path from Anstruther to Pittenweem continues. Online meeting on Tuesday 24<sup>th</sup> October with ENCAP regarding the St Margarets Farm development and Milton Road.

**SUP/ELIE** – will be discussed at the ENCAP meeting.

**SCOTTISH WATER – update on sewer work in Pittenweem.** Work due to start on 31<sup>st</sup> October. This will cause disruption at the harbour over the next 6 months.

**EAST NEUK OF FIFE PRESERVATION SOCIETY PRIORY BOARDS –** no further replies.

**SKATEPARK MEETING –** report will be presented to the **FC** area committee next week.

**ACTION: Cllr SD** to report at next **PCC** meeting

**COMMUNITY CONSULTATION / FIFE DEVELOPMENT PLAN SCHEME/LOCAL PLACE PLAN**

**DS** reported that existing consultations should be sufficient to create an outline of a Local Place Plan (LPP) to submit to **FC** early next year. This outline can be used to determine whether more specific additional public consultation subjects would be required before drafting a full LPP.

**ACTION: DS** to set out draft ideas for an outline LPP.

**COMMON GOOD FUND – PM** described background of actions with Fife Council. **Cllr AH** was to send in a formal complaint to the chair of Fife Council. Noted that as part of the new tourism strategy, any Common Good items (such as town chains of office, long case clocks, historic documentation) can now be returned to communities if they request them.

**ACTION: MW** and **PM** to meet **Cllr SD** to meet to discuss a formal letter of complaint.

**CHURCH CLOSURES** As per **Cllr SD** report. It was noted that the proceeds of the sale of any assets (such as the church hall) will go either to the new East Neuk parish or to the general trustees. **Cllr SD** is coordinating with the church bodies and local congregation.

**PLAY PARK** no update. Fife Environment Trust funding application submitted.

**CYCLE RACKS:** No further action

**TREE PLANTING SIGN:** Both Weem Wuid signs are now ready, Footprint East Neuk has applied to Fife Council for planning permission for erection of the sign with two proposed locations.

### **ROAD/STREET SIGNS:**

Chair of West Braes Project looking to update brown signs in Pittenweem.  
Cllr SD to follow up with B. Porteous.

**PLANNING REPORT:** Several applications in previous period, none causing concern to Community Council.

The Crail airport planning application was briefly discussed.

**SECRETARY'S REPORT:** there is no report this month.

**TREASURER'S REPORT:** MW has applied for the FC annual community council grant of £576.28. Current account balance of £1559.88.

**CHAIR'S REPORT:** Welcome to the new CC members:

**TOLBOOTH STEEPLE** – MW has found keys and Cllr SD can get addition keys cut.

**PARK BENCHES** No update.

**LIBRARY - PM** noted that a contractor for the toilet upgrades is due to be appointed.

**LICENSING OF SHORT TERM LETS - PM** requested that consideration be given to designating the East Neuk as a Control Zone for short term lets. A properly constituted Appeal Committee made up of Fife Councillors also needs to be formed.

### **COLLECTIVE RESPONSIBILITY**

**ACTION:** PM to circulate a paper on collective responsibility for discussion at the next PCC.

### **A.O.B.**

MW. Pittenweem New Town Hall Trust will hold a public meeting on 7pm Wednesday 1<sup>st</sup> Nov to discuss hall trustees and chair roles to enable the NTH to continue running – the hall is owned Fife Council on 18 year lease to the New Town Hall Committee.

**NEXT MEETING WILL BE HELD IN THE NEW TOWN HALL ON THURSDAY 9<sup>th</sup> NOVEMBER 2023 AT 7pm**

### **ABBREVIATIONS:**

**PCC** – Pittenweem Community Council,

**MW** – Margaret Wardlaw, **DL** – Duncan Lucas, **PM** – Peter Mills,  
**SM** – Stewart Moreland, **DS** – David Stutchfield, **SDM** - Suzanne Doyle  
Morris, **TR** - Tony Russell, **NM** – Nigel Mathers, **GJ** - Grazyna Jakubowska  
**Cllr.FC** – Council Fiona Corps, **Cllr.SD** – Councillor Sean Dillon, **Cllr.AH** –  
Councillor Alycia Hayes.  
**FCCT** – Fife Coast and Countryside Trust  
**FC** – Fife Council  
**ENCAP** – East Neuk Community Action Plan