



The Royal Burgh of Pittenweem and District Community Council

Chair: K Brereton, Vice Chair: B Whittome, Secretary: K Horsburgh, Treasurer: D Stutchfield

Website: www.aboutpittenweem.org.uk

Minutes of meeting held on 26th August 2013 in Pittenweem Town Hall

Opening of Meeting

The Chair called the meeting to order at 7pm and welcomed all present.

Present

Community Council: K Brereton, B Whittome, K Horsburgh, H MacGregor,
M Wardlaw, J Taylor, JK Querido, B Hughes

Fife Council: None

Members of the public: Two

Apologies: David Stutchfield, Cllr Riches, Cllr J Docherty, Cllr MacGregor

Approval of Minutes

Proposed: Jan-Karel Querido **Seconded:** Helen MacGregor

Ken Brereton advised all those present on the death of Tom Lawson who was on the initial Community Council and was the longest serving member of the Council. Tom held many positions of office during his time as a Councillor and as a mark of respect, a one minute silence was observed.

No one from the Pittenweem Toddlers Group attended the meeting.

KB advised that a potential invite to 'the Police' was not made due to the already lengthy agenda. In this regard, KB will look to invite them (Tracy Elder) to the next scheduled meeting on 14th October.

Matters Arising

- Unanimously agree to pursue new Play park Equipment for West Braes and Glebe Park and request a contribution of £5,000.00 from The Common Good Fund
- Unanimously agreed to display 'tell me Scotland Portal' on our website. DS to action
- KH to refer back to Matthew Price on concerns on his Pittenweem Conservation Area Appraisal paper
- KH confirmed emails previously circulated that he wrote requesting that funding for repairs at Kellie Castle be declined for number of reasons, the main one being that Kellie Castle is out with our Community Boundary

- KH to pursue Andrew Ferguson on various points of concern regarding Pittenweem's Common Good Fund. As a first step we are looking to get historic Accounts and a list Community Assets, conduct our own 'audit' then sit down with Fife Council to discuss any discrepancies and air any concerns.
- KH to confirm that Common Good Fund Moveable Assets are being Insured by Fife Council
- KH to pursue the possibility of getting our benches painted via the Community payback program
- KH to organise letters of thanks for the donation of a new bench at West Braes and refurbishment of the Coronation Benches funded by Velma Jarron
- JT to pursue repair of the notice board with Peter Bowman. Looking to commence with the left one and get costs as the work progresses.
- Provisioning of Grit Bins continues. KH in liaison with Fife Council and will submit request for additional bin placements to be considered.
- JKQ actioning with Gillian Duncan re Defibrillator awareness training. Draft dates are Oct 16th and 23rd. Venue tbd. JKQ advised that 'universal signage for the Defibrillator is still wip.
- Provision of a Citizens Award paper to be carried forward to the October Meeting
- The plant growing at Lady Wynd was not Japanese Knotweed.
- Pavement outside the English Church has been repaired

Pittenweem Arts Festival Liaison Group

- Nothing new to report from KB or BW our representatives on the PAFLG
- A few issues were broadly discussed and these included: an exhibitor at South Loan, drinking in public, playing bagpipes, policing and the shuttle bus. Of specific concern was the behaviour of parking attendants, parking at the cemetery and pavements being obstructed with freestanding A Frame Billboards. It was agreed that as these issues be discussed by our two representatives at the next meeting they attend with the PAF
- JKQ advised that anybody can become a member of the PAF, pay their £1 subscription and go along to the AGM and ask questions if they so desired

Councillors' report

- There being no Councillors present, there was nothing to report.

Planning Issues

JT updated

- The Crystal Server (Monday's electronic download of all Fife's Planning updates) has gone back to East Neuk and landward instead of individual towns/villages.
- JT attended a 'Getting it right in your Community meeting' on 22/8. Presentation gave the positioning that Planning appear to believe they are getting things right. There is a new system where planning applications can be tracked electronically and email updates generated
- There will be no change to Pittenweem's Conservation Area boundaries.

KH had previously circulated a proposal to extend parking restrictions at the entrance to 'University'. It was agreed by everybody that these seemed excessive and KH is to liaise with Fife Council regarding to make the yellow lining less severe

KH to pursue Fife Council regarding concerns about air pollution from a Bio-mass heating system installed without Planning consent by the Coastline Community Church

Treasurer's report

In DS's absence, KH gave his updates

- Current funds: £797.88
- The transfer of banking facilities from RBS Anstruther to the Co-op Bank to allow local banking at Pittenweem GPO remains in course

Secretary's report

KH updated

- Due to reformatting of the East Fife Mail, PCCC Minutes will no longer be included. However KH to advise the Editor that they should check www.aboutpittenweem.org.uk for updates. KH will retain communication with the EFM and highlight any issues that merit press coverage
- Addendum to Constitution for process to fill vacancies on the PCC will be circulated for ratification. However, KH to clarify first that age for election to PCC should be 16 and not 18
- That Fife Council's records of current Community Councillors is up to date and that everybody's declarations are properly recorded
- Had circulated papers on 'Dog Fouling Campaign' and 'Living Streets Scotland' but nobody was interested in taking these forward
- Elizabeth Smith, MSP, asked that her contact details be exhibited on our notice board. KH to request a laminated copy from her

Pittenweem Community Fund Raising Committee

MW updated:

- Last meetings minutes had already been circulated by email
- The Angels Share film night made a loss of £72.35 due to a poor turn out when the basic cost of the films are £200 a time
- Jimmy Mackinnon, a former Community Councillor and local artist, presented the PCFRC with a cheque for £60.00 as a contribution from his exhibiting at this year's Arts Festival
- Funds now stand at £1258.28
- In light of funds held, contributions previously agreed at £50.00 each for the Guides, Brownies, Scouts and Cubs were unanimously agreed by everybody to increase this to £100.00 for all.

[The next film night is Skyfall, to be shown on Saturday 2nd November](#)

AOCB

- Concerns raised over the state of various aspects of Pittenweem Old Town Hall. This includes the Coat of Arms and some obvious repairs. KH to progress these concerns in the interactions with Fife Council on the Common Good Fund issues as the Old Town Hall is a Common Good Fund Asset
- Concerns raised about the general public being given access to the Church Steeple, at a cost during the Arts Festival. KH to investigate this with Fife Council on grounds of Health and safety and whether any permissions exist to allow charging for this as the Steeple is a Common Good Fund Asset
- KB to chase up Fife Council on the missing No parking sign at the turning point at Mid Shore
- BH brought up concerns about blocked gulley's at Bruces Wynd. KH to follow up previous correspondence with Fife Council on blocked gulley's (Cove Wynd and Queen Eliz Rd) and add Bruces Wynd to the outstanding list to clear.

Close of meeting

The meeting was closed at 10.00pm.

The date of the next meeting was set for 14th October 2013.

K Horsburgh
Secretary